

SIBFORD FERRIS PARISH COUNCIL

Draft Minutes of Parish Council Meeting held Monday, 13th November 2017 at 7.45pm in the Sports Hall Classroom, Sibford School.

The meeting commenced at 7.45pm but was closed to the public until 8.15pm. The meeting was closed for the first 30 minutes to enable members to agree the appointment of Graham Beacham and for the employment contract to be signed.

Present at the meeting were: Councillors Tim Huckvale (Chair), Maureen Hicks (Vice Chair), Ginny Bennett and Adrian Lamb, Anita Spencer (Clerk/RFO), Graham Beacham (incoming Clerk from 8.15pm), District and County Councillor George Reynolds (from 8.40pm) and three member of the public (from 8.15pm).

Apologies: None.

Declarations of Interest: None were declared against the items on the agenda.

Minutes of the previous meeting: the minutes of the meeting of 14th September were agreed and signed by the Chair as an accurate record.

Co-option of new councillor following confirmation from CDC that no by-election demanded. The Council agreed to think about possible candidates and have this action as an agenda item for the next meeting.

Matters arising from the previous meeting not covered in agenda:

Superfast Broadband for Sibford.

No change before end of 2018.

Fitness equipment repairs and request for public access times on the MUGA.

The space walker is no longer squeaking and Cllr Lamb is to look at loose dampers on the surfer. Peter Robinson (Business Manager at Sibford School till January 2018, when he leaves for a new post) has agreed to add timings for the fitness equipment to the notice board by the MUGA. **PR**

Cotswold Close Play Area.

- Overhanging trees still to be cut back.
- Splintering on upright of baby swing needs sanding.
- Splintering on seats in playhouse under Platform 4 needs filling and smoothing.

Cllr Lamb is looking at these issues.

AL

Village maintenance.

The Clerk was awaiting a reply from CDC regarding their policy on emptying village bins.

Awaiting quotation from Thomas Fox for 2018/19 mowing season.

Damaged bench on Hook Norton Road still to be repaired.

White line re-painting has been completed. Item closed.

Dog waste bin for Woodway Road - update.

The bin was put up at the end of October and the Parish Council will be billed twice a year retrospectively in March and September.

The cost will be £1.54 plus vat per week i.e. £32.34 in March (1 Nov to 31 March) and £40.40 in September plus vat; the bin has already been emptied and will continue to be done on Tuesdays.

Parking problems on Hook Norton Road.

The problem area is down from Sibford School's new entrance, where there are a lot of vehicles parked in such a way that it is difficult for people coming out of Cotswold Close and Back Lane. There is a number of building works being carried out in the area currently and it is hoped this situation will ease following their completion.

CPR/First Aid Training for the Sibfords.

James Clarke has been given information on booking the hall.

JC

Request from CDC for volunteer health walks leader - update.

Cllr Hicks to let CDC know about existing walking group, something that came out of the Sibfords Community Plan and has been very successful.

MH

Parish Council archive documents.

It was agreed to draw up an Archive Policy and then deal with files accordingly.

General Data Protection Regulations (GDPR).

Awaiting dates for training for councillors and clerks.

Planning.

- Development proposals for Hook Norton Road - follow-up to public meeting on 20 September to be noted. No news on development.
- Draft minutes of Planning Meeting of 26th October were agreed and signed.
- 14.09.17 Letter from resident re. housing proposals to Hook Norton Road and Cherwell Local Plan and response noted (retrospective).
- 18.09.17 email from Cllr Reynolds with clarification on Cherwell Local Plan implications for Sibford Ferris.

To be noted:

- 23.10.17 email OCC Oxfordshire Housing Survey 2017-deadline 17th November. **To be put on noticeboard.**
- 01.11.17 17/01981/F Pheasant Plucker's Inn Burdrop change of use from A4 to C3 copy of Sibford Gower Parish Council submission to CDC Planning received. **To be noted.**

Planning applications received since the last meeting were discussed and comments agreed:

17/02188/F The Brambles, Woodway Road: a wooden building set on concrete under a corrugated bitumen roof with stable-like partitions within to house goats. No objection or comments.

Notice of decisions received since the last meeting noted:

17/00321/TCA Woodside Main Street: T1 x Leylandii : fell; T2 x Cypress: fell; T3 x Variegated cypress: fell; G1 x 3 Cypress: fell-permitted.

17/00343/TCA Meadow View Main Street T1 & 2 x Beech: crown reduce by approx. 3m and raise over drive; T3 x Sycamore: part of the above group, reduce similar to balance; T4 x Field Maple: reduce extended limb over garage and crown clean/thin by 15% - permitted.

16/02150/F Installation of 21 metre RT Swann Lattice tower on land adjacent to B4035 - appeal against refusal upheld. Chairman learned from applicant that tower could be in place before end of year.

Correspondence.

- 14.09.17 email OCC re National Highway & Transport Public Satisfaction Survey - member consultation - action agreed to be noted. Expired.
- 15.09.17 email OCC re Emergency Planning - form to be completed by incoming Clerk. **GrB**
- Clerk Mrs A. Spencer to speak to Peter Robinson re. whether School prepared to continue to offer premises for emergency use. **AS**
- 21.09.17 email Open Spaces Society re. loss in 2026 of historic footpaths etc. not included in OCC Definitive Maps - on website.
- 04.10.17 email Thames Valley Police request to include Hidden Harm Logo in public information spaces - on website.
- 10.10.17 email Thames Valley Police, Police and Crime Plan- Summary for the Thames Valley 2017-2021. Chairman to put on website. **TH**
- 13.10.17 email CDC re Liaison Meeting 8 November – report received from Cllr Bennett covered Gypsy encampments, CDC taking cover Castle Quay 1 and proposed development CQ2.
 - Situation with Icelandic Bank refunding and new housing.
 - Local Plan 2 has been put back to middle of 2018 due to delays with the Partial Review of Local Plan 1.
- 18.10.17 email OCC Oxfordshire Transport and Access to Services 2017-survey. Chairman to complete. **TH**
- 26.10.17 email James Clarke of Community First Responders - request for householders to clearly display house names and/or numbers for the emergency services. It was agreed to look into village plan with house names for noticeboard. Clerk to put piece in Sibford Scene re. displaying house names/numbers. **AS**
- 01.11.17 email NHS England (South Central) reference in-surgery dispensaries - decision that rural areas are within a Controlled Locality Determination - **to be noted.**
- 06.11.17 email NHS South, Central and West Commissioning Support Unit re. workshops on the future of GP and primary care in Oxfordshire. Two workshops local, one in Banbury and one in Chipping Norton. No one available to attend.

Finance.

Cheques signed since the last meeting were agreed:

- 29.09.17 Glasdon UK Limited £222.79 for dog waste bin and fixings.
- 29.09.17 Thomas Fox invoice 23240 £44.40 mowing at Cotswold Close Play Area.
- 26.10.17 Thomas Fox invoice 23241 £22.20 mowing at Cotswold Close Play Area.

Payments agreed and made at meeting:

- Mrs A. Spencer £4.00 Clerk's expenses (bin bags for Cotswold Close Play Area).
- Receipts since last meeting : 13.09.17 Cherwell District Council precept payment £3429.00 by BACS.
- Bank reconciliation to 13 November agreed.
- VAT repayment claim for £237.69 to be noted.
- 02.10.17 email Zen Internet re increase in monthly charge from £3.99 to £4.99 noted.
- 2018/19 draft budget set – councillors agreed to retain precept amount from previous year and to cover difference between precept and budget from reserves.
- Agreed MH/GB to estimate remaining lifespan of play area equipment, and to research

potential cost of replacements and grants potentially available.

MH/GB

Requirement for Clerk training.

Discussed and training dates for 2018 to be advised.

GrB

Any Other Business.

- Litter bin by Sunnybank (now Old Post Office) - following removal by resident, action to replace discussed and agreed.

Chairman to speak to new owners.

TH

- Awaiting information on highways boundary from OCC, Cllr Reynolds to chase.

GR

- Remembrance Day Wreath.

To note the wreath had been purchased and laid by David Stewart.

Mr Stewart was thanked.

- E-mail from resident enquiring about contact with landowner on Hawkes Lanes field - noted.

Date of Next Meeting

Monday 15th January 2018 at 7.45pm.

There being no further business, the meeting closed at 9.36 pm.

DRAFT